

# 樂善堂楊葛小琳中學

## 2025-2026 年度中一自行分配學位申請須知

甲、交表日期：二零二五年一月二日（星期四）至二零二五年一月十六日（星期四）  
上午八時至下午五時三十分（星期一至五）及  
上午九時至中午十二時（星期六）

乙、名額：40名

丙、申請辦法：

i. 透過「中一派位電子平台」遞交申請。

ii. 親身到本校校務處遞交已填妥之申請表格（由教育局發出經由貴子弟就讀之小學派發之教育局預印學生資料的「中一自行分配學位申請表」，每名學生兩份，只須交回其中一份，每份申請表均載有獨立的申請編號。）

◇ 遞交申請表時，必須附有申請表的「三聯」——教育局存根(藍色)、學校存根(綠色)及家長存根(紅色)。

◇ 本校職員會在申請表左下角「學校編號」欄，蓋上本校校印及填寫「學校編號」(462)。然後將家長存根(紅色)寄回或交回家長保存。

iii. 請上載或附上所需文件：

◇ 本校之「中一自行分配學位申請表」（可向本校校務處索取，也可在本校網頁下載）

◇ 近照1張（如親身遞交請貼在「中一自行分配學位申請表」上）

◇ 小六及小五成績表副本

◇ 其他非學業表現之文件副本【如有】

◇ 香港身份證副本或其他有效身份證明文件副本

◇ 23cm x 10cm 回郵信封兩個並已貼上足夠郵資之郵票及寫上地址（適用於親身遞交）

◇ 毋須遞交小學推薦信

丁、面試日期：

二零二五年三月一日(星期六)。本校會在二月二十一日(星期五)或之前以書面通知面試學生面試確實日期、時間及安排，如於二月二十五日(星期二)仍未收到信件，請來電查詢。

戊、注意事項：

i. 教育局規定小六升中生只可向兩所中學申請「學校自行分配學額」。

ii. 升中學生亦可透過政府統一派位申請入讀本校，而現在直接向本校申請，則可多獲一次分派入讀本校之機會。

己、面試計分準則：

每位申請人需參與本校安排的面試，而本校取錄學生則按下列比例考慮：

成績: 40%    品行: 20%    面試: 30%    活動: 10%

# Lok Sin Tong Young Ko Hsiao Lin Secondary School

2025-2026 Application for Secondary 1 Discretionary Places

## A. Date of Submission Form:

2<sup>nd</sup> January 2025 (Thu) to 16<sup>th</sup> January 2025 (Thu)  
8:00 AM to 5:30 PM (Mon to Fri); 9:00 AM to 12:00 NOON (Sat)

## B. Quota: 40

## C. Application Methods:

- i. Submit via SSPA e-Platform
- ii. Submit in person the completed application form at our school's general office. (You only need to submit one of the two copies of the **Application Form for Secondary 1 Discretionary Places**, which is distributed by the primary school and **issued by the Education Bureau**. Each application form has its unique application number.)
  - ✧ When submitting the application form, please ensure that the following three parts are included: EDB's Copy (blue), School's Copy (green), and Parent's Copy (red).
  - ✧ Our school staff will **stamp the 'School Code' column** at the bottom left of the application form with **the school seal** and write **the school code (462)** there. The Parent's Copy (red) will then be returned to parents for records.
- iii. Required Documents (for both submission methods) :
  - ✧ **Application Form for Secondary 1 Discretionary Places** (available at our school's general office or downloadable from our school's website)
  - ✧ One recent photo (to be affixed on the **Application Form** if submitted in person)
  - ✧ Copy of Academic reports of Primary Six and Primary Five
  - ✧ Copy of Documents of any relevant non-academic performances [if applicable]
  - ✧ Copy of HKID Card or any valid identity documents
  - ✧ Two 23cm x10cm stamped addressed envelopes (if submit in person)
  - ✧ **No recommendation letter from the primary school is required.**

## D. Interview Date: 1<sup>st</sup> March 2025 (Sat)

Our school will notify students of the interview details by written notice on or before 21<sup>st</sup> February (Fri). If you do not receive this notice regarding the interview date, time, and arrangements by 25<sup>th</sup> February (Tue), please contact us.

## E. Points to Note:

- i. The Education Bureau permits each student to apply to no more than two participating secondary schools for Secondary 1 Discretionary Places.
- ii. Students may also apply for admission to our school through Central Allocation. By applying directly now, you gain an additional opportunity for admission to our school.

## F. Interview Criteria:

All applicants are required to attend an interview. Admission consideration will be based on the following criteria and weightings:

Academic Results: 40%      Conduct: 20%      Interview: 30%      Activities: 10%